

YouTube description outline

Write a description that explains the actual recording and links only to verified destinations.

WHEN	FOR	UPDATED
After the export is approved	YouTube creators and podcast producers	2026-10-05

01 Review checks

2 CHECKS

☐ First sentence: the problem or question this recording answers.

☐ Second sentence: the concrete points viewers will see or learn.

02 Chapters

1 CHECK

☐ Use reviewed timestamps from the exported video. Do not invent chapter times.

03 Mentioned resources

1 CHECK

☐ Name each resource and paste its verified destination link.

04 People and corrections

1 CHECK

☐ Use the agreed names and relevant guest links. Add any correction the recording needs.

05 Next step

1 CHECK

☐ Give one relevant action viewers can take after watching.

06 Before publishing

4 CHECKS

☐ Check every link.

- ☐ Check that chapter times match the uploaded export.
- ☐ Remove claims and promises the recording does not support.
- ☐ Verify any required sponsorship or asset disclosures for this publication.

Next Describe the reviewed export.

Use the finished episode and shorts as your publication source, then write the title and description from what they contain.

[Edit this recording in Studio](https://studio2.itskaivalya.com/signup?src=resource-youtube-description-outline)

30 free editing minutes when you sign up

<https://studio2.itskaivalya.com/signup?src=resource-youtube-description-outline>



SCAN TO OPEN